

# Kilbroney Integrated Primary School

## Parent-Teacher Association Minutes



Names	In attendance to vote	In attendance after vote
Martin Thompson (Chairperson)	-	
Patrick McComiskey (Deputy Chairperson)	-	
Aimie Caldwell (Secretary)	-	
Dawn Hanna (Parent)	-	
Roma Fitzpatrick (Parent)	-	
Olivia Barns (Parent)	-	
Tracey McConnell (Staff)	-	
Elaine Smyth (Staff)	-	
Carrie Kyle (Treasurer)		-
Anne Faloon (Parent)		-

### **Mr Thompson gave a summary of accounts:**

- £705 raised from Smarties Challenge.
- Approximately £3,000 in the account.
- Insurance has been deducted approximately £100 (later confirmed by Carrie Kyle).
- Warrenpoint Harbour Fund paid for new jerseys

### **Vote to buy a new board at a cost of £2,500-**

8 voted/ 8 voted yes.

### **Next events:**

- Sponsored Walk  
First week of June- Friday 9<sup>th</sup> June  
Juice for children after  
Parents and siblings welcome (if accompanied by an adult)
- School performance  
Tuck shop- Twirls and KitKats (no nuts), Water, Crisps, Popcorn, pic'n'mix, tea and coffee.  
Raffle after each performance, tickets sold at door.
- Summer Fun Day

Depends on funding from sponsored walk/school performance

- **Sports Day**

Oranges/water (Try Tesco Community Champion)

**Future Actions:**

- Board members need to contact insurance company to switch names on account- Parent Kind.
  - Carrie Kyle to draft letter to the bank requested name change on accounts, Mr Thompson to print on headed paper.
  - Banking to go online (after transfer of names/ long-term goal)
  - Carrie Kyle to make a spread sheet for accounts, Nicola Quinn (BoG) to check and sign of annual accounts.
  - Any scanned or confidential documents to be password protected.
  - Message to go out closer to time of events requesting volunteers
  - Message reminders before events- siblings welcome if supervised
  - Photo with new jerseys and Warrenpoint Harbour Authority
  - Look into making a Musgrave Market Place Account for cheaper prices
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- Mr McGreevy would like to know if any members of the P.T.A. own the gazebo/ if the P.T.A. need the gazebo to let him know ahead of time. (Mentioned after meeting concluded)

**Next Meeting:**

Tuesday 13<sup>th</sup> June 2023